



Oracle Hyperion Planning Admin

REFRESHER COURSE

Course duration:	3 days
Target audience:	Hyperion Planning Admin Roles
Required:	Bringing your own/work laptop

Course Description

If you have been assigned to be the Administrator of the Oracle Hyperion Planning service in your organisation, this course will be a perfect knowledge boost, whether you're at the beginning of your path, or simply looking for 'tips & tricks' and advanced features information.

In the three days of this course, you'll be fast tracked into Hyperion Planning, getting an overview of many features and having a chance to try them out in our development Hyperion Planning environment.

The course mode will be geared toward being 'technical', working through examples and analysing common scenarios and best practices.

Expectations

After completing this course, the Admins will have the knowledge to not only maintain their applications, but to develop new features, have more confidence supporting their end users and overall have an in-depth understanding of the service.

Course Agenda

1. Hyperion Planning (Day 1 & 2)

Hyperion Planning Overview	Short overview of the tool, purpose, capabilities
Terminology and Concepts	Brushing through essential Hyperion Planning terminology
Creating Planning Applications	Instructions on how to create Hyperion Planning applications from scratch on a live example
Dimensions	Creating and optimizing business model
Loading Metadata	Going through various ways of metadata loading
User Defined Elements	Overview of additional features of data perspectives
Multiple Currencies and Exchange Rates	Examples on implementing multiple currencies into the planning application
Data Loading and Calculation	Overview of different ways of data load and calculation options
Security	Setting up Hyperion Planning security for a simple and a more complex security model
Data Forms	Data form features, usages and limitations
Planning Data Entry	Different ways to allow data entry into the planning application
Calc Manager and Business Rules	Using Calc Manager. Business rule management
Approvals Process	Setting up an approvals process on an example
Task lists	Task list purpose, features and limitations
Variables	Overview of types of Hyperion Planning variables and their usage

2. Hyperion Financial Data Management Tool (Day 1 & 2)

Data Management (FDMEE) Basics	Overview of Data Management in Hyperion Planning
Data Management Interface	Exploring the Data Management Interface and features
Import Formats	Setting up Import formats for various data sources
Integration setup	Setting up integration of Hyperion Planning application with various sources
Data Load Mappings	Example of setting data mappings between systems
Data Load Rules	Setting up Data Load Rules
Data Load Workbench	Using the Data Load Workbench

3. Reporting Options (Day 3)

Reporting Options	Overview of various Reporting options available
Financial Reporting	Overview of the Financial Reporting tool
Advanced Smartview Reporting Features	Overview of various Smartview Features that facilitate reporting

4. Infrastructure and logs management (Day 3)

EPM Architecture	Overview of the different EPM products and their configuration
Essbase Logs Management	Location and understanding of log entries
Planning Logs Management	Location and understanding of log entries
EPM Services Management	Identification of OS services & processes.
Planning Command Line Tools	Location and Overview of the main command line tools

5. Tasks and common issues (Day 3)

Usual Admin Tasks. Life Cycle Management	Overview of some admin tasks focusing on the more advanced
Performance Management. Common User Issues	User issues, resolutions and how to avoid them
Recommendations	Recommendations on how to approach specific issues and troubleshooting them