



Oracle SmartView for Microsoft Office

REFRESHER COURSE

Course duration:	2 hours – on-line
Target audience:	Oracle EPM Cloud and Oracle Hyperion users
Required:	Have your own/work laptop

Course Description

Oracle SmartView for Microsoft Office (SmartView) is used to input and query data from Oracle EPM Cloud and Oracle Hyperion on-premises EPM applications via ad-hoc analysis and data forms. We will be showing attendees how to use SmartView and provide examples of what can be done with this application.

Expectations

After completing this course, attendees will be able to create their own queries and reports.

Course Agenda

Connections	How to connect. Shared Connections and Private Connections
Dimensions	Understanding which dimensions are needed for ad-hoc analysis
Creating ad hoc reports	Instructions on how to create an ad-hoc analysis report from scratch
Point of View (POV) manager	How to manage POVs
Pivoting, Member selections and drilling	Instruction on how to use pivoting, member selection, keep only, remove only etc.
Oracle SmartView for Microsoft Office options	Walk through of the SmartView options that are available to use
Function Builder	Instruct how to use function builder for example Hsgetvalue
Office Integration	Where you can use SmartView in the Microsoft Office suite
Other SmartView features	Show features like cell styles, health check etc..